

*introducing the...*

# SMS Toolkit .....

*developed by the International Business Aviation Council  
and its Member Associations*



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introducing  
**The SMS Toolkit** developed by the International Business Aviation Council and its Member Associations

**Background:**

The SMS Toolkit was developed by the International Business Aviation Council (IBAC) and its Member Associations.

It is designed to assist non-commercial fixed and rotary wing aircraft operators, on-demand charter operators and other commercial operators to develop and implement safety management systems that meet the ICAO Standards and Recommended Practices (SARPs) and the regulatory requirements of major aviation regulatory authorities for such air operators.

The toolkit is part of the IS-BAO - an International Standard for Business Aircraft Operations, and is included with the January 1, 2009 amendment to the IS-BAO. Operators who purchase the IS-BAO will receive the SMS Toolkit along with it.

**Toolkit content:**

The SMS Toolkit includes a hard copy of the SMS Tools booklet that provides a step by step process to develop and implement an SMS plus a CD that contains numerous reference documents and more than 15 individual tools for operators to use in developing, implementing and maintaining their SMS.

Included is material from the International Civil Aviation Organization (ICAO), several civil aviation authorities and aviation associations plus best practices from a number of operators and individual experts.



**How do I obtain it?**

The Toolkit can be purchased from IBAC Member Associations as an individual product. Visit [http://www.ibac.org/safety\\_smstoolkit.php](http://www.ibac.org/safety_smstoolkit.php) for more info on ordering the Toolkit.

**How will it help and how can I learn to use it?**

The tools will help operators identify what exactly they need to do to develop their SMS and then to manage the work program. The tools also provide examples of SMS components and help operators to adapt them to their individual situation.

Training workshops will be made available as an adjunct to the toolkit. The workshops cover the basics of aviation safety, safety management systems and how to make use of the tools in the toolkit to develop, implement and mature an SMS.

Contact an IBAC Member Association to obtain information about workshops.

**International requirements:**

As of January 1, 2009 ICAO required that commercial air transport operators have an SMS. Non-commercial operators of large and turbojet aircraft will require an SMS after November 18, 2010. However, an SMS should not be viewed as only a regulatory requirement. An appropriate and effective SMS can enhance the safety, efficiency and effectiveness of an operation. A well developed SMS will not cost money it will save money.



