



# IS-BAO NEWSLETTER

SEPTEMBER 2003



## Welcome

IBAC extends a warm welcome to all those who have recently purchased the IS-BAO – an International Standard for Business Aircraft Operations. You can now enjoy the benefits of more than two years of dedicated effort by members of the business aviation community world-wide. IBAC and its member regional and national associations are very proud of the results of their efforts, and trust that you too will appreciate the results.

This Newsletter is designed to serve two purposes. First it is our effort to help keep you informed on IS-BAO developments and secondly, to encourage you to provide us with feedback. Your comments are an important part of our efforts to continually improve the Standard and related materials.

## 2003 Revision Cycle

The 2003 IS-BAO revision cycle is moving along. The revisions to the IS-BAO and Audit Procedures Manual that were proposed by operators, auditors and other involved parties have been reviewed and the required revisions will be considered by the Standards Board at their meeting on October 6, 2003. Subsequent to that meeting the amendments to the IS-BAO, Audit Procedures Manual and generic company operations manual will be completed and sent out to all of you by the end of the year.

## Risk Analysis Guidelines

If you have not yet downloaded a copy of the *Guidelines for the Conduct of Risk Analyses by Business Aircraft Operators* from the IBAC web site you may wish to do that. The document is located at [http://www.ibac.org/is-bao/isbao\\_sms.htm](http://www.ibac.org/is-bao/isbao_sms.htm).

The document is password protected. Contact either Ray Rohr or the IBAC offices in Montreal to get the password.

## Keeping Current

While you are at the IBAC web site check out the IS-BAO Bulletins. That is the location where we post information that may be of interest to operators or auditors. A new bulletin (2003-1) provides information on printing ranges of pages of the generic company operations manuals.

We now have an *AirMail* system in place by which operators can communicate with each other. If you send an e-mail message to [is-bao@ibac.org](mailto:is-bao@ibac.org) it will go to all IS-BAO holders. You can also send a message that will reach all of the accredited IS-BAO auditors by sending it to [audit@ibac.org](mailto:audit@ibac.org). In fact you probably received this Newsletter through that system. There is one item that you should be aware of when you use the system. If you receive a message through the Air Mail system and want to reply to the sender make sure that you reply directly to that person and not to [is-bao@ibac.org](mailto:is-bao@ibac.org) or [is-bao@ibac.org](mailto:is-bao@ibac.org) because such a reply will go to everyone on the system.

## Sales Report

Sales of the IS-BAO since the May 2002 launch have significantly exceeded our business plan. As of mid September the sales reported by the regional and national business aviation associations were:

BAUA (United Kingdom)	8
CBAA (Canada)	3
EBAA (Europe)	9
EBAA-F (France)	1
GBAA Germany	3
JBAA (Japan)	5
NBAA (United States)	210
<b>Total</b>	<b>239</b>

Well done everyone!

## Ops Manual Workshops

For a number of years the NBAA has conducted Flight Operations Manual Workshops, including those held in conjunction with the Annual Meeting & Convention. This past year they used the IS-BAO as the basis for their Workshop and ops manual. The response was very positive. The next Flight Operations Manual Workshop is scheduled for Orlando, FL on October 10 & 11, 2003. This is a great opportunity for operators to obtain assistance on developing an ops manual that is an integral step in implementation of IS-BAO in their flight department.

## Audit Program

We now have 40 accredited IS-BAO auditors. They are located in:

- Canada;
- Japan;
- Russia;



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- South Africa;
- The Netherlands;
- The United Kingdom; and
- The United States.

The list of accredited auditors is maintained on the IBAC web site.

## IS-BAO Workshops

Our fourth IS-BAO Workshop was held at Morristown, NJ on September 5, 2003. It was attended by 13 auditors and 7 operators. We are prepared to hold additional IS-BAO Workshops that would be focused on assisting operators with the implementation process if there is a desire. If any operator would be interested in hosting a workshop please advise Ray Rohr at [rayrohr@telusplanet.net](mailto:rayrohr@telusplanet.net).

## IS-BAO at the NBAA Convention

There will be a series of presentations on the IS-BAO at the NBAA technical session on Wednesday October 8<sup>th</sup> in room 207C from 11:00 a.m.–12:30 p.m. We do not want the session to be just a one way presentation, so please come and feel free to add your comments to the discussions.

You are also invited to drop by the IBAC booth #4676 for a visit during the convention.

## Scottsdale, AZ NBAA Regional Forum

Planning is underway to include an IS-BAO information session at the November 13, 2003 NBAA Regional Forum at Scottsdale, AZ. The presentation will provide background in the IS-BAO and discuss how it may be implemented in a flight department to develop an effective framework for the integrated management of risk, safety, security and related issues. For details watch the NBAA web site at <http://web.nbaa.org/public/cs/forums/20031113>.

## IBAC Response to A-NPA for JAR OPS 0 & 2

Following the issue by the European Joint Aviation Authority (JAA) of an Advance Notice of Proposed Amendment for the new JAR OPS regulations for business aviation, IBAC coordinated a meeting of interested parties at Le Bourget airport in Paris to consider the voluminous material. A total of 39 comment forms were developed and sent to Members for

consideration. The final covering letter and specific comments were forwarded to the JAA on July 18. The response can be found on the IBAC Web site at

[http://www.ibac.org/Library/ElectF/saft/safety\\_management.htm](http://www.ibac.org/Library/ElectF/saft/safety_management.htm).

It is interesting to note that the explanatory material that accompanied the A-NPA made numerous positive references to the IS-BAO as an “industry standard” that would be one way of demonstrating conformance with JAR OPS 2.

## First AOC Holder Registered

We have just learned that NetJets Executive Jet Management have completed their audit and have qualified for IS-BAO registration. Congratulations on being the first AOC holder to qualify for IS-BAO registration.

## Aviation Insurance Association Presentation

In April 2003 we attended the Aviation Insurance Association (AIA) annual meeting on Orlando, FL and made a presentation to them on the IS-BAO. The response was very positive and we also have had several insurance brokers attend the IS-BAO Workshops. As follow-up to that meeting we have submitted an article to the AIA newsletter – *The Binder*. It is being published in the third quarter 2003 newsletter and should be on their web site <http://www.aiaweb.org/newsletter.html> in the near future.

While IS-BAO registration will not give you an automatic discount on your insurance premium, we are assured that it will be viewed as a positive aspect in the overall rate determination.

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